

Organisations such as LGA's have a range of assets available for use by the community, and which represent both a service to clients as well as an important source of revenue.

Date From	From Time	Date To	To Time	Resource	Lay...	Capacity
Fri 12-Dec-2003	9:00 AM	Fri 12-Dec-2003	12:00 PM	CENTRAL PARK TENNIS PAV...		
Fri 12-Dec-2003	9:00 AM	Fri 12-Dec-2003	12:00 PM	CENTRAL PARK		

The Resource Facility Booking module of our *Community Services Suite* has been developed to optimise the effective management and utilisation of those facilities.

### Major features at a glance:

- Handles a range of assets available for hire such as halls, sporting facilities, community buses, camping grounds and baby capsules.
- Simplifies administration
  - Default hire rates and charges
    - Flat rate, hourly rate, per km etc.
    - multiple user defined charge types
  - Records deposits and bonds
  - Records details of keys issued
  - Hall configurations, with suggested layouts and capacities
  - Amenities defineable for resources
  - Maintenance periods – single and recurring
  - Security access settings per resource
- Records all booking details including:
  - Payments due
  - Hirer Provided and Council Provided check lists
  - Recurring bookings, Duplicate Recurring bookings
  - Special dates ( eg. holidays) display on scheduler
  - Regulatory eg. Workcover, alcohol license, Insurance
- GST compliant
- Graphical scheduler provides instant overview of bookings (day, week and month views)
- Optional interface to financial system and asset register
- Standard reports include usage, financial, bookings analysis
- Links to MS Word for confirmation letters customisable by Council

